

Company Advisor Volunteer Information

Thank you for your interest in being a Company Advisor (CA) in the Oklahoma Business Week Program. The camp gives 100 students the opportunity to participate in this hands-on experience to learn about business, teamwork, leadership and other career and life skills. We believe this CAs have the opportunity to impact these students lives' in dramatic ways.

Company Advisors (CAs) play the most important role in the success of the Oklahoma Business Week program. Not only do they serve as real-world role models from the community, they also develop personal connections with the teens helping to inspire a grand future of possibilities.

As a CA, you will mentor a team of high school students and have the opportunity to enhance your own leadership skills, but more importantly share your business expertise and experiences.

The week long program invites a group of CAs to provide new ideas. This commitment as a mentor of a student led team (10-12 students per team) comes with a variety of opportunities to:

- * be a catalyst and contributor to life-changing experiences guaranteed to impact students
- * engage in intergenerational and mentoring relationships with future business leaders
- * network and share experiences with other business professionals and establish lifelong business connections
- * enhance and practice your leadership skills, including those in communications, creative and critical thinking and collaboration
- * **and, by the way, to have FUN!**

The CA role is a mentoring experience unlike any other, and we believe our CAs are always absolutely critical to the success of the camp!

Join us and help make Oklahoma Business Week a positive and life changing experience for many. See you this summer!



Oklahoma Business Week Summer Volunteer Information

What is Business Week?

Business Week is a unique and challenging program designed for high school students, just completing 9th, 10th, 11th or 12th grades. You will spend a week on ECU's campus with other business volunteers from around the state as you help teens learn about business, team building, leadership and life skills.

Company Advisor (CA) Role

As a Company Advisor (CA) you will mentor a team of 10-12 high school students. Teams work in a simulated environment to learn real life principles in finance, marketing, production, planning, project management and other business areas. Your role is to engage, educate and empower the students to be involved in the activities. The team will benefit as you: share your experiences and expertise, ask engaging questions and provide feedback on the team's involvement and interactions.

CA Preparation

On the Sunday before the program, all CAs for that week must attend the on-campus Orientation to review program curriculum and corresponding CA responsibilities. Curriculum and the week's schedule are discussed, along with the computerized business simulation. OBW staff are available to answer questions at that time.

CA Lodging

Lodging for the week will be provided by Oklahoma Business Week, at local hotels.

Volunteers demonstrate:

- * An extensive understanding of business.
- * A sincere desire to mentor young adults to help them learn about themselves and their potential.
- * The desire to learn more about youth, business skills and group interaction.
- * A desire to meet new people, network and have fun.
- * Adaptability and a sense of humor.

CA Volunteers must:

- * Make a full week commitment.
- * Be willing to mentor students as they develop an understanding of business.
- * Comply with all rules and regulations.

At the time of acceptance, you will receive a packet explaining the CA Orientation Session details.

Three weeks prior to the program, you will receive specific information about the week's schedule, what to pack and where to park on campus with a welcome from the OBW committee.

Additional Program Details:

- * Breakfast, lunch, dinner and snacks are provided each day.
- * Company Advisors must attend Orientation, beginning at 10:00 a.m. on Sunday.
- * Casual clothes (shorts, t-shirts, etc.) are worn during the week. CAs receive a Business Week polo to wear on the first day of the program.
- * Daily programming begins at approximately 7:30 a.m. each day and ends around 9:30-10:00 p.m.
- * Twice daily Company Advisor meetings are held to facilitate day-to-day instructions and information sharing. Business Week staff are available to answer questions during this time.

Business week may conduct a background check on Company Advisors.

Cancellations

If for any reason you must cancel, please notify us as soon as possible so that we can work together to find a replacement.

Questions?

Company Advisors:

Monica Neal
CA Recruiter
mneal@peoplesec.com
(580) 272-1540

General Camp Information:

Stacey Bolin, Camp Director sbolin@ecok.edu (580) 559-5596	Wendell Godwin Dean, School of Bus. wgodwin@ecok.edu (580) 559-5274
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